

Who:	<i>North Yakima Conservation District</i>
What:	<i>NYCD Regular Board Meeting Minutes</i>
When:	<i>December 16, 2009; 2:00 P.M.</i>
Where:	<i>USDA Ag Service Center 1606 Perry Street - Yakima, WA</i>

Present: NYCD Board Supervisors Dustin Melius, Bill Gillespie, Frank Hendrix and Gail Thornton. Bill Eller with WSCC. NYCD staff Jackie Whitnall, Brian Schmidt, Mike Tobin, Justin Bader and Jeremy Lieb. Chris Johnson with NRCS.

Item	Who	Information Distributed	Action	Time	Outcome
Call to Order	Board Chairman	NA		1 min.	Called to order at 2:30.
Introductions	Self Introductions	NA		2 min.	
Review Agenda	Board Chairman	Yes	approve	2 min.	
Public Comment	Board Chairman	NA		max. 10 min	Added Pine Hollow discussion. Added WCC crew introduction and added bid opening for Swart Project
Review Minutes	Board / Staff	Yes	review and approve	5 min.	Frank Hendrix made a motion to approve the November 2009 Board Meeting Minutes. Bill Gillespie seconded the motion. Carried
Bookkeepers report		Yes	review and approve	5 min.	Frank Hendrix made a motion to approve the November 2009 Bookkeeper's Report. Bill Gillespie seconded the motion. Carried
Bill's to Approve		Yes	review and approve	5 min.	Frank Hendrix made a motion to approve the Bills to Approve Report. Dustin Melius seconded the motion. Carried.
Mail		No	information	5 min.	A request was sent to NYCD for Public comment regarding the WDFW/DNR land exchange - Phase II
					Letter from WSCC thanking Diana Hillis for serving as a Board member.
					Letter from Olympia setting Legislative days for Feb 24, 25 and 26th, 2010.

Bid opening					Brian Schmidt explained that the bids were for ground prep and tree and shrub planting for the Swart project. One bid was returned and opened by Board. It was for \$38,413 from the company Wild Lands. Bill Gillespie made a motion to task Brian and Mike to review grant budget(s), contact DOE grants manager regarding this bid for his input, and report back to the Board with their findings. If funding is available and grant goals can be met then Board will make contract award. Dustin Melius seconded. Carried. Mike and Brian will follow through and report to each Board Member, if all members agree then award will be made and signature of contract will be authorized.
NRCS					Chris Johnson updated Board on his take of the 2009 Annual Convention. NRCS wants staff to keep participating. Chris gave update on CSP applicant numbers. Chris gave update on EQIP application numbers and deadlines. A Technical Service Provider agreement between the CC, NRCS and the NYCD has been authorized for IPM. Chris has set up Justin and Jeremy for security purposes to use the Farm Plan program on NRCS computers. Chris wished everyone Happy Holidays.
Pine Hollow					Frank Hendrix asked for a progress report on the Pine Hollow project. Mike hasn't had a chance to follow through as yet but will do so as time allows.
WACD Convention	Attending supervisors and staff				Bill Gillespie reported that he thought the 2009 Annual Meeting it was productive and useful. Discussed budget plans there, between districts. Dustin shared his thoughts and concurred with Bill that it was productive.
					Mike reviewed Powerpoint Presentations from the WACD 2009 Annual Meeting. One was from the WA Office of Farmland Preservation and one was regarding the State's budget.
NYCD 2010 Elections	Jackie Whitnall	NA		10 min	Jackie presented Resolution 66 to the Board regarding NYCD's 2010 election time/date and election officer appointment. Dustin Melius made a motion to approve Resolution 66 appointing Mike Tobin as the Election Officer. The election will be held on March 2, 2010 from 3:00 P.M. to 7:00 P.M. Bill Gillespie seconded the motion. Carried.
NYCD Building Update	Bill Gillespie	Yes	information	10 min.	Bill Gillespie and Mike Tobin put together a building needs list (shared with the Board). Bill will talk to a realtor and discuss options of a new office complex for the NYCD.
17. Staff Reports					
	Justin Bader				Updated Board on the North Fork Ahtanum Guaging Station Project. There will be another technical work group meeting to discuss different alternatives to solving the problem.
					Justin updated the Board on the Herke fish screen and barrier removal project.

					Justin discussed the Cowychee Ditch and how it will be affected by the CCWUA/YTID piping project. The Ditch will have a fish screen installed and staff will begin design this spring.
					Updated Board on the Fines Diversion on Wide Hollow. Still discussing easements between landholders and trying to finish up agreements so that the project can get started.
					Justin participated in a Coho Redd survey on Cowiche Creek. Handed out maps to show where the Redds were located. High number. Discussion.
	Brian Schmidt				Brian Introduced the new WCC crew. The Crew came in and made self introductions and told a bit about themselves.
					Brian updated the Board on the upcoming Swart Project.
					Brian discussed Lomas/Younger project.
					Borrego Project discussion. The Project should be completed by Dec. 31, 2009.
					Moved a lot of plant materials out of the PMF for this Fall for various projects.
	Jeremy				Jeremy updated Board on Borrego project regarding trusting of the irrigation right for the upcoming year. Their water isn't being used so it may be eligible to be put into a water trust re: the WA water conservancy.
					CCWUA Project. After the last meeting a few changes were Identified to the pipe layout. The surveyors made final changes. Engineers should be done this week with engineering and bid packages so that bidding can be done when final agreements are in place. Discussion.
					Mattson project is moving along and should be implemented prior to this irrigation season.
					Water Metering program won't be extended past the end of the year. Money will carry over as long as it's obligated in contracts. We will have almost \$82,000 left. Jeremy explained how they will allocate the remaining monies.
	Jackie				Jackie presented Resolution Number 65 to the Board regarding Assessment Certification. Dustin Melius made a motion to approve Resolution Number 65. Bill Gillespie seconded the motion. Carried.
					Jackie will be updating the NYCD Newsletter in the coming weeks and is working on updating the NYCD web page with a more user friendly web design program. Board Members are asked to submit a brief bio for the web site.
	Mike				TSP contract. Frank Hendrix made a motion to extend our current TSP Contract with NRCS and extend Astrid Goplin's contract. Bill Gillespie seconded the motion. Carried.

					Two SRFB grants have been approved. One for the CCCWUA/YTID Project and one for the Mattson Project. Frank Hendrix made a motion the authroize the Board to enter into the contract when it is recieved by the NYCD from the RCO. Bill Gillespie seconded the motion. Carried.
					National Fire Plan Grant which will fund a WCC crew and chipper. Frank Hendrix made a motion authorizing the Board to enter into contract with DNR. Bill Gillespie seconded the motion. Carried.
					Employee reviews will be forthcoming in January. The Contact supervisor Bill Gillespie set the date, January 13 at 9:10 A.M. to meet with Mike. The Board will meet on January 14th at noon, prior to January Board meeting to finish the reviews. It will be a working meeting and a reminder sent out.
					Mike would like to set a date for the Annual and 5 year plan reviews. March 12, 2010 is the tentative date.
					Bill Gillespie made a motion to offically close the NYCD office at noon Christmas Eve and New Year's Eve. Frank Hendrix seconded. Carried.
Adjourn					Meeting adjourned at 5:15 P.M.